

Church Indebtedness Report Form

Deadline: March 15, 2017

All Churches Must File a Report Even If A Church Has No Indebtedness

Church _____

Person Reporting _____

Does your church have indebtedness? No ___ Yes ___

Please list mortgages, loans and credit lines below.

LOANS/MORTGAGE			
Name of Lender	Date of Loan	Balance of Dec. 31, 2015	Balance Dec. 31, 2016

LINES OF CREDIT/CREDIT CARDS			
Name of Lender	Credit Limit	Balance Dec. 31, 2015	Balance Dec. 31, 2016

If the church is in arrears on any payments, please indicate the amount. \$ _____

Please Return Form to:

Presbytery of Carlisle
3040 Market St., Suite 1
Camp Hill, PA 17011

Please be sure to complete the Insurance Information Form on the reverse side.

Also, a Fillable Form is available at www.carlislepby.org,
click Leadership Tab and choose Clerk or Treasurer pages

**Presbytery of Carlisle
Church Insurance Coverage Report Form
Deadline: March 15, 2017**

Please provide the information requested even if nothing has changed since last year.

Name of Church _____

Insurance Carrier _____

Agent's Name _____

Agent's address _____

Agent's phone and/or e-mail address _____

Do you have an appraisal of the church property? yes no

By whom _____ Date of most recent appraisal _____

Total Value \$ _____

Real Property \$ _____

Furnishings \$ _____

Is this appraisal updated? yes no

If yes, how frequently? _____

Is this appraisal for replacement value? _____

Note: A church's insurance **must** include liability coverage for sexual misconduct. Without this coverage, the church will not be considered insured.

We recommend the following minimum coverage for each congregation:

Property

Special Form	Agreed Amount (no coinsurance)
Replacement Cost	\$500 Deductible

Crime

Employee dishonesty and forgery - \$10,000 limit
Money and Securities - \$1,000 on and off premises

General Liability

\$1,000,000 occurrence with a \$3,000,000 aggregate
\$5,000 premises medical payments
\$250,000 occurrence with \$500,000 aggregate for sexual misconduct
\$1,000,000 hired and non owned auto liability
\$1,000,000 directors and officers liability
\$1,000,000 umbrella or excess liability

Please save your completed form to your computer and then email to: ssouder@carlislepby.org.

Please Complete the Indebtedness Information on the Reverse Side of this Form.