

**CHAMBERSBURG, PA**

**STATED MEETING** – A stated meeting of the Presbytery of Carlisle was held on Tuesday, September 24, 2019 at 4:00 p.m. at Central Presbyterian Church, Chambersburg, PA, with Vice Moderator Ruling Elder Cheryl Betts serving as the Moderator, and Stated Clerk Jim Speedy present.

**OPENING PRAYER** – The Moderator called the meeting to order at 4:00 P.M.

**QUORUM**—The Moderator declared that a quorum was present.

**EXAMINATION FOR ORDINATION** – COM chair Ellen Crawford True introduced Joaquin Anabe Lopez to be examined for ordination. COM voted at its September meeting to validate Joaquin’s ministry as a Clinical Pastoral Education Resident at Hershey Medical Center, pending his ordination as a Minister of Word and Sacrament. Joaquin is currently under the care of the Presbytery of Northern Kansas.

Joaquin preached a sermon on John 21: 15-19, reminding us that Peter is affirmed by God’s love and shown acceptance, but that he also represents the broken relationship between God and humanity. Acts 9 and 10 were also invoked to underscore Christ’s message to follow him to care for God’s suffering people. Joaquin read his statement of faith, available on the website prior to the meeting.

**Action:** After answering the questions from the floor, the presbytery approved without dissent to arrest the examination. Joaquin was escorted from the room. A motion was then made to approve Joaquin’s ordination as a Minister of Word and Sacrament in the PC(USA).

**Action:** The presbytery approved without dissent the ordination of Joaquin Anabe Lopez. When Joaquin returned to the room, the presbytery sang the Doxology and greeted him with applause. The Moderator offered prayer for his ministry and a blessing for the dinner to follow.

**ORDER OF THE DAY** – The presbytery recessed for registration and dinner at 4:52 p.m. During dinner, Minister Milestones and Suzi Souder’s retirement were celebrated.

**ORDER OF THE DAY** – At 6:00 p.m. Moderator Graham Fowler reconvened the meeting.

**WORSHIP** – The presbytery participated in a worship service led by Ruling Elder Debra Hough and Rev. Scott Bowerman, pastor of Central Presbyterian Church.

**OFFERING** – An offering was collected in the amount of \$821.50 which will purchase food for the congregation’s Blessing Box.

**WELCOME** – Scott Bowerman provided information on the history of the church and arrangements. The congregation’s Diaper Depot has provided diapers and hospitality to hundreds of families, resulting in relationships characterized by trust, mutual concern, and prayer.

**REGISTRATION** – Prior to the meeting, presbyters were emailed documents necessary for the stated meeting and were asked to bring devices on which to view those documents. Registration was conducted through a sign-in process before the meeting.

**ROLL** – The roll was formed using sign-in sheets as permitted by Standing Rule #9.

**Presbytery of Carlisle  
Stated Meeting-September 24, 2019- Attendance**

**Ministers of Word and Sacrament (MWS)**

<b>Name</b>	<b>In attendance</b>	<b>Excused</b>
Allio, Mark	X	
Anabe, Jane	X	
Anderson, Ray	X	
Barlow, John	X	
Beck, Bill	X	
Beltzner, Doug		X
Best, Charlie	X	
Blank, Ed	X	
Bowerman, Scott	X	
Brungraber, Katy	X	
Christopher, Donna	X	
Fowler, Graham	X	
Galan, Cheryl	X	
Gauthier, Vern	X	
Gibelius, Jeff		X
Gordon, Gene	X	
Green, John	X	
Hambright, Bill	X	
Hart, Andy	X	
Harter, Bill	X	
Humphrey, Bruce		X
Johnston, Kathryn	X	
Kang, Inho	X	
Lorenz, Tony	X	
McCachren, Emily	X	
Martin-Minnich, Ron	X	
Neubaum, Christian	X	
Nyiri, Lou	X	
Richwine, Jim	X	
Richwine, Lois	X	
Schwab, Rachel	X	
Sigler, Heather	X	
Spooner, Allison	X	
Stockstill, Drew	X	
Sullivan, Russell	X	
Thomas, Tom	X	
True, Ellen Crawford	X	

Veon-Nyiri, Candace	X	
Wadlington, Derek	X	
Wadlington, Kim	X	
Wahlig, Don	X	
Ward, Ruth*	X	*Methodist – serving as interim
Wiant, Kelly	X	
Wright, David	X	
<b>MWS-Total</b>	<b>41</b>	

**Ruling Elder Commissioners (REC)**

<b>Church</b>	<b>Name</b>	<b>Comment</b>
Camp Hill	Richard Woodard	
Christ, Camp Hill	Brigid Grode	
	Wayne Perry	
Carlisle, First	Lynda Mann	
	Deb Ryeeson	
Carlisle, Second	Victor Traini	
Central	Valerie Merriman	
	Don Marangoni	
Falling Spring	Pete Zimmerman	
Hope United	Phil Noll	
Monaghan	Kathy Wells	
Duncannon	Larry Gildner	
Gettysburg	Roger Clowes	
	Sonja Brown	
	Deb Litten	
Great Conewago	Coleen Reamer	
	Beth Christopher	
Lower Marsh Creek	Bev Benner	
	Cathy Michaels	
Greencastle	Craig Welterlen	
	Brian Kick	
Mt. Olivet	Larry Gordon	
Capital	Rosella Gaines	
Market Square	Margee Kooistra	
	Tracee Olver	
Paxton	Blanche Skinner	
Derry	Craig Kegerise	
St. Andrews	Robin Gries	
	Thomas Shott	
Centre	Susan Hench	
	Nancy Neely	
McConnellsburg	Lee Anne Kendall	
McCoysville	Jackie Fowler	
	Mark Henry	
Mechanicsburg	Margaret Mielke	
	Ted Foor	

	Cathay Snyder	
Silver Spring	Betty Lopez	
	Susan Neville	
	Mary Ann McCormick	
Upper West Conococheague	Cindy Kneiss	
Presby. Congregation of Middletown	Joanne Hart	
	Norma Mateer	
Highland United	Bill McHenry	
First United, Newville	Doris Mae Holt Kennedy	
	Elaine Fry	
Middle Spring	Jill Corwin	
	Alice Judy	
Warfordsburg	Gilda Blank	
	Joann Iden	
Waynesboro	Linda McFarland	
	Martha Swink	
<b>Total- REC</b>	<b>52</b>	

**Committee Chair, Council Members, Officers, Active Certified Educators Commissioned Ruling Elders (CRE)**

Betts, Cheryl	Vice Moderator
Carroll, John	Council member
Harris, Greg	Council member
Madden, Debbie	Treasurer
Presby, Roz	CRE
Rexford, Steve	Council member
Sheets, Nancy	Permanent Clerk
Speedy, Jim	Stated Clerk
Speedy, Mary	Chair- Administration Committee
<b>Total</b>	<b>9</b>

**Corresponding Members**

Hjalmarson, Dori	Santa Fe Presbytery
Hodges, Destini	Ruling Elder Presbyterian Mission Agency
Shoeman, Meg	Sheppards & Lapsley Presbytery
Johnston, Tom	West Virginia Presbytery
<b>Total</b>	<b>4</b>

**Guests**

Karen Kostelac
Mike Kostelac
Dottie Bush
Dick Lee
Dan Flint

Nancy Flint
Pat Mahan
Violet Barr
Robert Cook
Ann Cavanaugh
Kathy Miller
Jim Davis
<b>Total Guests- 12</b>

**SUMMARY**

Ministers of Word and Sacrament: 41  
 Ruling Elder Commissioners: 52  
 Committee Chairs, etc. 9  
 Corresponding Members: 4  
 Guests: 12  
**Total Presbytery Attendance: 118**

**DOCKET** – Motion carried to approve the docket as presented.

**INTRODUCTIONS** – New Ruling Elders, Christian educators, and visitors were asked to stand and were introduced.

**CORRESPONDING MEMBERS** — Stated Clerk Jim Speedy introduced corresponding members: Rev. Dori Hjalmarson, a member of Santa Fe Presbytery and the mission co-worker in Honduras; Rev. Tom Johnston, retired Synod of the Trinity executive and member of the Presbytery of West Virginia; Rev. Meg Shoeman, member of the Presbytery of Sheppards and Lapsley in Alabama; Ruling Elder Destini Hodges, member of Capital Presbyterian Church in Harrisburg and currently working in Louisville for the Presbyterian Mission Agency.

**Action:** Motion carried to enroll those four persons as corresponding members.

PMA Mission Specialist and YAV Associate Destini Hodges was given a few minutes to promote the YAV program, commending the program to young adults 19-30 years of age.

**COMMISSION ON MINISTRY** – Ellen Crawford True presented the recommendation from the committee for adoption of 2020 minimum terms of call.

Report to Presbytery- September 24, 2019

COM moves the adoption of the Minimum Terms of Call for 2020 for Ministers of Word and Sacrament and Certified and Associate Certified Christian Educators as noted below:

2020 Minimum Effective Salary for Full Time Pastors: \$53,410  
 2020 Minimum Effective Salary for Full Time Certified Christian Educators: \$43,035  
 2020 Minimum Effective Salary for Full Time Associate Certified Christian Educators \$39,160

*Rationale:* After reviewing the cost of living in the area covered by Carlisle Presbytery, the Commission on Ministry (COM) determined that a Cost of Living Adjustment (COLA) was appropriate resulting in a recommendation of an increase of 1.5% to the Minimum Effective Salary.

The Board of Pensions announced that there will be no increase in Board of Pension dues in 2020 for pastors in full time “called and installed” positions. This is the second year in a row that the Board has not increased dues.

**Action:** Motion carried without dissent to approve the minimum terms of call for 2020 presented by the committee.

Ellen read a statement from Rev. Myrtle McCall who was recently conferred Honorably Retired status.

#### Information Items

COM voted to approve the extension of Allison Spooner’s Call as Designated Pastor at Hope United Presbyterian Church and Faith Immanuel Presbyterian Church for two more years effective July 30, 2019.

COM voted to endorse Rev. Drew Stockstill to serve as a Chaplain in the United States Navy Reserves.

COM voted to approve the renewal of the Covenant of Agreement between the Session of Camp Hill Presbyterian Church and Rev. Craig Miller to continue as their Interim Pastor.

COM voted to appoint Rev. Jane Anabe as Moderator of Centre Presbyterian Church while their current Moderator, Rev. Graham Fowler, is on sabbatical from June 24 through July 28, 2019.

COM voted to approve the 2019 Terms of Call for Rev. Nancy McClure. Nancy is pastor of the Juniata Valley Shared Ministry that consists of three churches, Perry Valley, Westminster and Highland United. Kristal Smith reported that Stated Clerk Jim Speedy had reviewed the three Terms of Call documents and found them to be in order.

COM voted to grant Rev. Myrtle McCall the status of Honorably Retired effective May 27, 2019.

Jim Speedy reported that the Camp Hill Presbyterian Church had a celebration of Rev. Myrtle McCall’s retirement on June 2, 2019. Jim attended the luncheon and spoke on behalf of the Presbytery.

COM voted to validate Joaquin Anabe Lopez’ ministry as a CPE Resident at Hershey Medical Center, pending his ordination as a Minister of Word and Sacrament. COM also voted to request the Moderator of the Presbytery, Rev. Graham Fowler, to call a Special Presbytery meeting, the

purpose of which would be to examine Joaquin Anabe Lopez for Ordination as a Minister of Word and Sacrament.

COM voted to approve Rev. Dr. Nancy Conklin to be a member of Carlisle Presbytery and the Pastor/Head of Staff of Camp Hill Presbyterian Church, along with her Terms of Call. This action is pending her election by the congregation of the Camp Hill Presbyterian Church.

COM voted to authorize the Session of the Camp Hill Presbyterian Church, to call a Congregational meeting for August 25, 2019. The purpose of the meeting will be to vote on calling Rev. Dr. Nancy Conklin as the church's Pastor and to approve her Terms of Call. Mondie Cunningham was asked to pray after the actions above were taken.

COM reported to Stated Clerk Jim Speedy, that the congregation of the Camp Hill Presbyterian Church had elected Rev. Dr. Nancy Conklin to be their Pastor on August 25, 2019. Jim will report this action to the Office of the General Assembly and will seek her transfer from New Castle Presbytery.

COM voted to approve Rev. Anne Myers to be the Part Time Temporary Associate Pastor, along with her Covenant of Agreement, at the Camp Hill Presbyterian Church

COM voted to approve the transfer Rev. Rosie Magee to the Church of Scotland, effective immediately.

Jim Speedy reported that Peter Dietz a member of Carlisle Presbytery, serving as a Navy Chaplain, will be promoted to the rank of Commander on September 2, 2019. His promotion ceremony will take place on the flight deck of the USS Midway.

COM voted to approve Rev. Dr. Robert Cook, a minister in the United Methodist Church, along with the Covenant of Agreement between him and the Session, to be the Interim Pastor of the Greencastle Presbyterian Church. COM also gave him permission to officiate at the Sacrament of the Lord's Supper and Baptisms at the Greencastle Presbyterian Church only. The COM did not approve Rev. Cook to be the Moderator at this time. He is taking a Presbyterian Polity course and if passed he will come before the COM in January in hopes he will be approved to be Greencastle's Moderator.

COM approved the Ministry Information Form (MIF) submitted by Centre Presbyterian Church's Session regarding a search for an Interim Pastor. Ellen will provide the "codes" to the PNC allowing them to upload the MIF to the Church Leadership Connection. (CLC)

COM voted to concur, with gratitude for his faithful work, with Rev. Bill Beck's request to step down as the Part Time Temporary Pastor of St. James Presbyterian Church effective October 1, 2019.

COM approved the renewal of the Covenant of Agreement between the Session of the Camp Hill Presbyterian Church and Rev. Don Potter to be their part time Supply Pastor for Visitation for six months effective September 26, 2019.

COM voted to appoint Rev. Jane Anabe as Moderator of the Session of St. James Presbyterian Church effective October 1, 2019.

COM voted to extend Rev. Ron Martin-Minnich's service as Moderator of the Greencastle Presbyterian Church.

COM voted to grant the status of Honorably Retired to Rev. Doug Beltzner effective August 1, 2019.

COM approved a proposal stating that all members of the Presbytery and those Inquirers, Candidates and CRE trainees under the care of the Committee on Preparation for Ministry (CPM) are expected to participate in Boundary Training every three years. The COM will provide this training annually.

**CONVERSATION AND LEARNING** — Cheryl Galan introduced the “educational block” of the meeting, invoking Sherron George's *The Neighborhood Church* and Tod Bolsinger's *Canoeing the Mountains*, and the assertion that in order to love the world as God loves, we need new tools and different training. Mission co-worker Dori Hjalmarson and Kim Wadlington interviewed each other. Dori talked about her work in Honduras, facilitating theological education and leadership development. She accompanies people with whatever they need to grow their churches and build partnerships with international partners. The Presbyterian Church in Honduras has an incredible hunger for relationship, partnership, and the gospel. She mentioned the retreat center recently purchased by the Presbyterian Women of Honduras, with help from PC(USA) Presbyterian Women. The camp and conference center reaches out to US volunteers who come to Honduras and is open to other denominations. Honduras PW runs the camp and conference center and feels a great deal of joy and pride in accomplishing that. Not only are they recipients, but also true collaborators in ministry. Presbyters next engaged in table talks with pre-arranged table hosts including the following hosts, their respective mission/ministry, and their churches: Debra Hough - Pakistan, Derry; Margee Kooistra - Israel/Palestine, Market Square; Kelly Want - Network Cafe, Denver, Market Square; Susan Cann - Downtown Daily Bread, Pine Street; Dottie Bush - Diaper Depot, Central; Nancy and Dan Flint - MATE, Camp Hill; Violet Barr - Migrant Ministry, Middle Spring; Drew Stockstill - Allison Hill; Jim Davis - Lend-A-Hand; Kathy Miller - Honduras, First United, Newville; Gene Gordon – Ghana; Ann Cavanaugh - Honduras.

Questions asked of participants: What opportunities has your congregation had to encounter people from the margins? How can you be more intentional about bringing voices from the margins into dialogue with those at “the center”?

**HONDURAS PARTNERSHIP** – Kim Wadlington, Vern Gauthier, Tony Lorenz, and Cheryl Galan discussed the proposed Covenant of Agreement, available to presbyters for a first reading. The Presbytery of Carlisle has had a partnership with Honduras since 2008. Seventeen homes have been built during that time and the relationship has been one characterized by mutual encouragement and enrichment. The covenant's timeline: A work group took two days to begin conversations facilitated by Denmark-based Red Viva, an organization specializing in

training in cross-cultural mission that honors all. In May, Kim, Vern, Tony, and Cheryl travelled to Honduras to meet with numerous members of the Presbytery of Honduras, during which the covenant was fleshed out. Dori conveyed greetings from the Presbytery of Honduras, members of whom feel a very strong kinship with this presbytery, pray for us, and humbly want to invite us to continue in a permanent relationship with them. The Presbytery of Honduras is committed to the PC(USA)'s five principles of partnership: shared grace and thanksgiving; mutuality and interdependence; recognition and respect; open dialogue and transparency; and sharing of resources. Major components of the Honduras/Carlisle partnership were highlighted:

1. Home building — Kim spoke about the Presbytery of Honduras's request for continued help to build homes. Carlisle brings material resources in the form of funds; Honduras teaches volunteers how to build.
2. Tending the relationship — Tony noted the significance of tending the relationship through a deep commitment to the partnership and openness to learning from one another.
3. Training — Cheryl reported on the desire that Hondurans' desire to know more about how to be Presbyterians. They are especially interested in how women have become leaders. Because demographics are rapidly changing, statistics indicate that in order to reach the next generation, churches will need to connect with its neighbors in cross cultural relationships.

The discernment process will continue and there will be opportunities in the coming weeks and months to participate and hear more about the partnership. On Sunday, November 3, there will be a fuller conversation about the covenant and ways for individual churches to connect. Two 2020 trips are planned, tentatively for February 17-24 and again at the end of July into August.

**NOMINATING COMMITTEE** – On behalf of the committee, Tony moved the re-election of Ruling Elder Margaret Mielke as Synod commissioner, Class of 2022 (second term) and the election of Ruling Elder Justin Fleming (Market Square) to the Synod of the Trinity Permanent Judicial Commission., Class of 2025 (first term). There were no nominees from the floor.

**Action:** Motion was approved without dissent to close the nomination and elect the Margaret Mielke and Justin Fleming to the respective positions.

Tony reminded presbyters that General Assembly commissioner applications are still being accepted.

**COORDINATING COUNCIL** – On behalf of the Council, Cheryl presented for Second Reading and action the proposed **changes to the Bylaws of Carlisle Presbytery**. Council had already engaged in conversations about the proposed changes when Cheryl arrived, believing the guidelines in the current bylaws and standing rules inhibit flexibility and creativity. The proposed changes give Council the freedom to try alternative models. Cheryl assured presbyters that potential changes to the meeting schedule would be provisional. Items to be deleted are shown with a ~~cross-out~~. Items to be added are in *Italics*.

## Article V- Meetings

### A. Stated Meetings

1. ~~Four stated meetings of the presbytery shall be held each year, on the fourth Tuesdays of February, the fourth Tuesday of May, the fourth Tuesday of September, and the first Tuesday of December at times and places determined by the presbytery. *The Presbytery shall hold at least 4 meetings a year, ordinarily one in each quarter. The Coordinating Council shall ordinarily set the dates, times, and locations of the meetings for the coming year by the last Stated Meeting of the current year. The Coordinating Council may change the date, time, and / or location of a particular stated meeting, if needed, and shall ordinarily inform the Presbytery of any change at least 60 Days prior to the meeting date.*~~ The presbytery may change a meeting date to avoid conflict with a meeting of a more inclusive governing body, i.e. Synod of the Trinity/General Assembly of the Presbyterian Church (U.S.A.)
2. At least ten days in advance of each stated meeting of the presbytery, the Stated Clerk shall make available the proposed docket and such other items as determined by the Coordinating Council. The order of business on the docket shall be recommended by the Coordinating Council and approved by the presbytery for each stated meeting.

### B. Special Meetings

1. Special meetings of the presbytery may be called in conformity with the Book of Order. No business other than that listed in the notice of the special meeting shall be transacted.
2. At least ten days in advance of each special meeting of the presbytery, the Stated Clerk shall distribute the notice of the meeting and any accompanying materials.

### **Rationale: Bylaw Change**

The proposed change allows for flexibility with factors such as timing, location and logistics that provide for impactful presbytery meetings. As the Coordinating Council designs presbytery meetings that model innovative practices of worship, learning, relationship building and community engagement, this flexibility will help to foster a culture of experimentation, essential to the discernment of God's vision for our life together. The proposed change provides a general framework and authorizes the Coordinating Council to work out the particulars. Our common purpose is not only to conduct the essential business of the presbytery but also to gather the presbytery for experiences that energize, engage and equip presbyters and congregations for their ministries. Working within this framework and guided by this purpose, the Council seeks to deepen, widen and focus the engagement of our congregations in stated meetings, special meetings, and other gatherings of the presbytery.

**Action:** Motion carried without dissent and therefore with the required  $\frac{2}{3}$  majority to change Article V- A (1) of the Bylaws of Presbytery of Carlisle, **effective January 1, 2020.**

Cheryl next presented the proposed change to the Standing Rules of the Carlisle Presbytery: The Coordinating Council moves the adoption of a change to the **Standing Rules** of the Presbytery of Carlisle to be effective January 1, 2020, as shown below. Items to be deleted are shown with a ~~cross-out~~. Items added are in *Italics*

1. Standing rules of the presbytery and the permanent entities elected by the presbytery may be adopted or amended by a majority vote of those members present and voting at any stated meeting of the presbytery when the complete substance of such action has been proposed in writing at the previous stated meeting of the presbytery or due notice of the proposed action has been given to each member of the presbytery with the call of the present stated meeting. No proposed action may conflict with the *Constitution of the Presbyterian Church (U.S.A.)* or the Bylaws of the Presbytery of Carlisle. Standing rules of the presbytery and the permanent entities elected by the presbytery may be suspended for the duration of any meeting of the presbytery by a two-thirds vote of those members present and voting with the provision that such action does not conflict with the *Constitution of the Presbyterian Church (U.S.A.)* or the Bylaws of the Presbytery of Carlisle.
2. ~~The February and December stated meetings of the presbytery shall convene at 9:30 a.m. It is suggested that fellowship and registration begin at 9:00 a.m., lunch be served beginning at 12:30 p.m. and ending at 1:30 p.m., and meetings adjourn by 3:30 p.m.~~  
The docket of each stated meeting will be planned by the Coordinating Council, utilizing action teams to plan a variety of worship, *learning, and mission* experiences. ~~using different musical traditions and varieties of prayer forms.~~ *All stated meetings of the presbytery will include worship that draws upon different musical traditions and variety of prayer forms. Over the course of the year, the presbytery's worship* will ordinarily include the Sacrament of the Lord's Supper as well as the necrology of Ruling Elders who died in the previous year and the installation of the new Moderator and Vice Moderator.
3. ~~The May and September stated meetings of the presbytery shall convene at 6:00 p.m. It is suggested that supper fellowship begin at 5:00 p.m. and end at 5:30 p.m., registration begin at 5:30 p.m., and meetings adjourn at 9:00 p.m.~~ *The location of stated meetings will be determined by the Coordinating Council in consultation with the Executive Presbyter and the Stated Clerk. The Coordinating Council will endeavor to choose locations for meetings that best serve the presbytery.* ~~rotate throughout the presbytery, allowing for all congregations to host the presbytery meeting in their own church facilities or in nearby community facilities. Host churches shall be limited to serving a simple meal.~~
4. Stated meetings of the presbytery shall be conducted making maximum use of consent agendas and omnibus motions. The conduct of the meeting shall comply with orders of the day. In order to insure the accuracy and understanding of motions and amendments from the floor of a presbytery meeting, the Moderator, at his or her discretion, may ask for said motions and amendments to be in writing using the "Motion/Amendment Form" *copies of which shall be made available to those making such motions.* ~~There will be a supply of these forms in the presbytery packets and at the Stated Clerk's table.~~

5. ~~The proposed docket or special meeting notice and any accompanying materials will be distributed as follows: (a) one copy of all items to each church which shall be responsible for the reproduction and distribution of these items to its staff members and elder commissioners prior to the presbytery meeting; and (b) one copy of all items to all other members of the presbytery.~~ ***A call to the meeting, including the proposed docket or special meeting agenda, will be distributed electronically to each church and to all members of the presbytery. Churches shall be responsible for distribution of items to ministers, elder commissioners and any others attending the meeting. All meeting materials will ordinarily be posted to the presbytery website approximately 10 days prior to the meeting.***
6. The Moderator shall call a special meeting ***of the presbytery*** at the request of ~~two~~ ***three*** Teaching Elders and ~~two~~ ***three*** Ruling Elders, the Ruling Elders being of different churches. Should the Moderator be unable to act, the Stated Clerk shall under the same conditions, issue the call. The purpose of the special meeting shall be clearly stated in the call. These may be called for purposes ***such as*** of education, interpretation, or preliminary study of essential topics, ***examination for ordination etc.*** ~~as stated in the notice of the meeting.~~
7. ***The role of attendance at presbytery meeting shall be established by registration.*** ~~Regular and punctual attendance at presbytery meetings is expected of all its members. The roll shall be established by registration.~~ Requests for an ~~full day leave of absence~~ shall be submitted to the stated clerk prior to the presbytery meeting and will constitute an excused absence. The stated clerk shall record the names of persons present, excused and absent in presbytery minutes.
8. ~~Annually, the Administration Committee shall recommend and presbytery shall approve an amount for custodial services and child care that shall be paid to churches hosting stated meetings. Also annually, the Administration Committee shall recommend and presbytery shall approve an amount for meals that individuals shall pay to churches hosting presbytery meetings. The presbytery shall maintain a list of these amounts in the Leadership Handbook entitled Fee and Reimbursement Schedule.~~ ***Annually, the Administration Committee shall recommend to presbytery for approval, any changes in fees for custodial services, child care, or meals that shall be paid to churches hosting presbytery meetings. The listing of these fees shall be in the Leadership Handbook.***
9. The presbytery shall pay the necessary expenses of the moderator and the stated clerk for special meetings.
10. ~~At each stated meeting, the presbytery shall authorize a two-person committee to review the minutes of that meeting on behalf of the presbytery and report to the next stated meeting. The Coordinating Council shall nominate the two persons for the committee.~~ ***The Stated Clerk, in consultation with the Coordinating Council, shall recruit one member of the presbytery (Minister of Word and Sacrament) and one Ruling Elder to review the minutes of a regular stated meeting. At the following presbytery meeting, the Stated***

*Clerk shall report the findings of the review.* Minutes of special meetings shall be approved at the close of the special meeting.

11. To affirm the skill and dedication of ~~certified lay employees~~, ***persons in certified church service*** shall be invited to presbytery meetings and granted the privilege of the floor. ***As per the Book of Order and the Bylaws of Carlisle Presbytery, Certified Christian Educators who are Ruling Elders and employed full time in a church in Carlisle Presbytery shall have voice and vote at presbytery meetings.***
12. ~~The cost of meals for committee members shall not be reimbursed unless the executive presbyter gives approval.~~ The membership number used for determining a church's commissioners to presbytery for a given year shall be as follows: Church Membership 0-500- 1 Elder Commissioner, Church Membership 501-1000- 2 Elder Commissioners, Church Membership 1001-1500- 3 Elder Commissioners, Church Membership- 1501-2000- 4 Elder Commissioners, Church Membership 2001 +, 5 Elder Commissioners. In addition, annually the Presbytery shall consider any additional Elder Commissioners to be assigned to churches in order to redress any imbalance of ministers and elders who are entitled to vote at presbytery meetings.
13. All members of an administrative commission to ordain and/or install shall participate in the service. Additional ministers and elders may be invited to participate, including persons from outside the presbytery, taking care that the balance of Teaching Elders and Ruling Elders is maintained.
14. A committee of the moderator, stated clerk, executive presbyter and the chair of the Committee on Ministry, or any three of those four in the event that one is not available, shall act on behalf of the presbytery to appoint persons to serve on an investigating committee and on a committee of counsel.
15. During the time a judicial case is in process, the moderator, stated clerk, executive presbyter and the chair of the Committee on Ministry may develop strategies for communication within the presbytery and, if necessary, with the news media for the purposes of risk management and assisting the presbytery to deal with the aftermath of a case. Said persons shall respect the integrity of the judicial process while fulfilling their duties.
16. Proposed overtures to the General Assembly or the Synod of the Trinity require the endorsement of the session of a church or the individual endorsements of not less than three Teaching Elders and three Ruling Elders, the Ruling Elders being of different churches. Authors of proposed overtures are encouraged to contact the stated clerk to obtain information and specific instructions regarding the correct format and procedures for the preparation of a proposed overture and deadlines for consideration. Upon receipt of a proposed overture the stated clerk shall refer it to the Coordinating Council. The

Coordinating Council shall appoint an action team, which shall review the proposed overture and shall make recommendations to the presbytery relating thereto.

17. Proposed overtures to the General Assembly which would amend the *Constitution of the Presbyterian Church (U.S.A.)* shall be submitted to the stated clerk not later than September 30<sup>th</sup> of the year immediately preceding the next meeting of the General Assembly. The action team appointed by the Coordinating Council to review the overture shall make recommendations to the presbytery relating thereto for consideration by the presbytery at its next stated meeting in December of the year immediately preceding the next meeting of the General Assembly. Proposed overtures to the General Assembly which would not amend the *Constitution of the Presbyterian Church (U.S.A.)* shall be submitted to the stated clerk by November 30<sup>th</sup> of the year immediately preceding the next meeting of the General Assembly. The action team appointed by the Coordinating Council to review the overture shall make recommendations to the presbytery relating thereto for consideration by the presbytery at its next stated meeting in February of the year of the next meeting of the General Assembly.
18. ~~Materials included in presbytery packets and distributed prior to or at the Presbytery of Carlisle meetings are provided for general information purposes and to facilitate discussion; they are not intended to imply recommendation or endorsement by the Presbytery of Carlisle.~~ ***In addition to documents posted for the presbytery meeting, there may be notifications, resources, and other materials provided for general information and/or to facilitate discussion. These materials are not intended to imply recommendation or endorsement by the Presbytery of Carlisle.***
19. Each Church's Session shall submit annually for review, their minutes and registers for review by the Presbytery (G-3.0108 a.). The Stated Clerk shall be responsible for this review and establishing procedures and dates of review.

#### **Rationale for Standing Rules Changes:**

The proposed changes to the Standing Rules accompany the revised By-laws to allow for greater flexibility with presbytery meetings. This flexibility will help foster a culture of experimentation, essential to the discernment of God's vision for our life together. By experimenting with factors such as timing, location and logistics of meetings, we will seek to widen the engagement of teaching and ruling elders in our gatherings. Responsibility for the purpose and design of presbytery meetings remains with the Coordinating Council. In partnership with host congregations and/or community organizations and in collaboration with the various committees of the presbytery the Council has already begun to create meetings that offer space not only for the essential business of the presbytery, but also for learning, creative worship, relationship building, and mission. In this way, presbytery meetings are becoming settings in which presbyters receive encouragement, training and networking for vital and effective congregational ministries. The Standing Rules also address our need for clear communication, especially in the midst of change, by describing the procedures and timelines for

announcing meetings and posting meeting materials. These revisions not only give us flexibility, they also provide a framework, as we re-purpose presbytery meetings.

**Action:** Motion carried without dissent to change the Standing Rules of the Presbytery of Carlisle, **effective January 1, 2020.**

**ADMINISTRATION COMMITTEE** – Ruling Elder Mary Speedy made a motion on behalf of the Administration Committee that \$5,000.00 be taken from the Presbytery’s Operating Fund reserves and moved to the Legal Reserve Fund for urgent future needs as it is currently at a zero balance.

Rationale: The Warfordsburg Church and the cemetery association have resolved their legal dispute. The final cost to the presbytery, in legal fees, was \$89,347.

**Action:** Motion carried without dissent to approve the transfer of \$5000.00 from the Carlisle Presbytery’s Operating Fund to the Legal Reserve Fund.

Mary thanked Ruling Elder Carlin Wenger for his help and expertise in dealing with the dispute between Warfordsburg Presbyterian Church and its cemetery association. The church has asked for time on the December meeting docket to thank the Presbytery.

### **2020 Presbytery Budget**

The Administration Committee presented its proposed budget for funding the ministry and mission of the Presbytery of Carlisle in 2020, for a First Reading. Questions and comments may be directed to Mary Speedy, Chair by emailing [mspeedy@comcast.net](mailto:mspeedy@comcast.net) or to Treasurer Debby Madden by emailing [dmadden.fpcarl@pa.net](mailto:dmadden.fpcarl@pa.net)

The budget will be presented for second reading and action at the December 3, 2019 meeting of the presbytery.

A summary report of the status Church Indebtedness and Insurance was submitted to the presbytery, per the requirements of our Standing Rules for the Permanent Entities of the Presbytery of Carlisle.

Church Indebtedness Insurance Reports

Church	Loans	Lines of Credit/Credit Cards		Total Loan	Total	Indebted-	Insur-	
	Balance 12/31/2017	Balance 12/31/2017	Credit Limit	Balance 12/31/2018	LOC/ Credit	ness 12/31/2018		
1 BIG SPRING	0.00	0.00	0.00	0.00	0.00	0.00	yes	
2 CAMP HILL	194,186.00	0.00	500.00	\$0.00	183,341.00	242.90	183,583.90	yes
3 *CAPITAL								
4 CENTRAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	yes
5 CENTRE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	yes
6 CHRIST, CAMP HILL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
7 *CHRIST, LEBANON								
8 DERRY	600,000.00	0.00	0.00	0.00	577,473.00	0.00	577,473.00	yes
9 DICKINSON	0.00	0.00	0.00	0.00	0.00	0.00	0.00	yes
10 DUNCANNON	0.00	0.00	0.00	0.00	0.00	0.00	0.00	yes
11 EAST WATERFORD	0.00	0.00	0.00	0.00	0.00	0.00	0.00	yes
12 FAITH IMMANUEL	65,809.92	0.00	0.00	45,818.76	0.00	0.00	45,818.76	yes
13 FALLING SPRING								yes
Orrstown Bank (LOC)		100,000.00	200,000.00	25,000.00		200,000.00	25,000.00	
F&M Trust (LOC)		75,000.00	200,000.00	25,000.00		75,000.00	25,000.00	
F&M Credit Card		467.00	4,000.00	409.00		467.00	409.00	
14 FIRST, CARLISLE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	yes
15 FIRST UNITED	0.00	0.00	0.00	0.00	0.00	0.00	0.00	yes
16 GETTYSBURG	0.00	0.00	0.00	0.00	0.00	0.00	0.00	yes
17 GREAT CONEWAGO	0.00	0.00	0.00	0.00	0.00	0.00	0.00	yes
18 GREENCASTLE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	yes
19 HARRISBURG KOREAN	0.00	0.00	0.00	0.00	0.00	0.00	0.00	yes
20 HIGHLAND UNITED	0.00	0.00	0.00	0.00	0.00	0.00	0.00	yes
21 HOPE	57,469.75	0.00	28,000.00	0.00	47,956.90	0.00	47,956.98	yes
22 LOST CREEK	0.00	0.00	0.00	0.00	0.00	0.00	0.00	yes
23 LOWER MARSH CREEK	8,637.16	0.00	0.00	0.00	0.00	0.00	0.00	yes
24 LOWER TUSCARORA	0.00	0.00	0.00	0.00	0.00	0.00	0.00	yes
25 MARKET SQUARE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	yes
26 McCONNELLSBURG	0.00	0.00	0.00	0.00	0.00	0.00	0.00	yes
27 McCOYSVILLE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	yes
28 MECHANICSBURG	0.00	0.00	0.00	0.00	0.00	0.00	0.00	yes
29 MIDDLE SPRING	0.00	0.00	0.00	0.00	0.00	0.00	0.00	yes
30 MONAGHAN	0.00	0.00	0.00	0.00	0.00	0.00	0.00	yes
31 MT. OLIVET	0.00	0.00	0.00	0.00	0.00	0.00	0.00	yes
32 PAXTON	0.00	0.00	0.00	0.00	0.00	0.00	0.00	yes
33 PERRY VALLEY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	yes
34 PINE STREET	0.00	0.00	0.00	0.00	0.00	0.00	0.00	yes
35 PRESBY. CONGREGATION MIDDLETOWN								yes
PCUSA(Corporation)	21,299.36	0.00	0.00	0.00	0.00	0.00	16,871.48	
36 SECOND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	yes
37 SILVER SPRING	0.00	0.00	0.00	0.00	0.00	0.00	0.00	yes
38 ST. ANDREWS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	yes
39 ST. JAMES								yes
Members 1st FCU	464,184.81				451,566.70	0.00	451,566.70	
Members 1st FCU (LOC)		3,829.99	50,000.00	0.00	0.00		0.00	
M&T Cardmember (CC)		0.00	33,000.00	0.00	0.00		0.00	
40 *UPPER WEST								
CONOCOCHHEAGUE								
41 WARFORDSBURG	0.00	0.00	0.00	0.00	0.00	0.00	0.00	yes
42 WAYNESBORO	0.00	0.00	0.00	0.00	0.00	0.00	0.00	yes
43 WELLS VALLEY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	yes
44 WESTMINSTER	0.00	0.00	0.00	0.00	0.00	0.00	0.00	yes

\*no report

**Presbytery of Carlisle  
July 31, 2019**

**Summary Income/Expense**

\$

<b>Income</b>				
Mission Shared Support	53,112	58,333	(5,221)	37,665
Designated Mission Support to Presbytery	<u>86,585</u>	<u>87,500</u>	<u>(915)</u>	<u>109,065</u>
<b>Total Mission Support</b>	<b>139,697</b>	<b>145,833</b>	<b>(6,126)</b>	<b>129,426</b>
Per Capita	157,851*	147,283	10,568	146,741
Investment Income	8	-0-	-0-	5,598
Other Income	<u>413</u>	<u>-0-</u>	<u>-0-</u>	<u>12,482</u>
<b>Total Income</b>	<b>297,969</b>	<b>293,116</b>	<b>4,442</b>	<b>294,247</b>
<b>Expense</b>				
GA Mission Shared Support	8,892	11,667	(2,774)	7,140
Per Capita GA/Synod	66,521	67,935	(1,414)	61,007
Camp Krislund	45,000	26,250	18,750	45,000
Presbytery Associates	22,902	24,792	(1,890)	15,614
Committee Expenses	13,778	17,150	(3,372)	6,570
Staff Expenses	125,704	128,532	(2,828)	86,069
Building/Office Expenses	<u>25,757</u>	<u>32,083</u>	<u>(6,326)</u>	<u>26,489</u>
<b>Total Expense</b>	<b>308,554</b>	<b>308,409</b>	<b>144</b>	<b>247,889</b>
<b>Net Cash Gain/(Loss)</b>	<b>(10,585)</b>	<b>(15,293)</b>	<b>4,708</b>	

\*\$9,404.00 were 2018 per capita funds

**Checking Account Balance July 31, 2019: \$139,567**

<b>***New</b>						
<b>Covenant Mutual Funds</b>	<b>Balance 12/31/18</b>	<b>Income</b>	<b>Unrealized Gains/(Losses)</b>	<b>Deposits / (Withdrawals)</b>	<b>Balance 7/31/19</b>	
Income	384,502	XXX	20,296	-0-	404,798	
Growth	<u>781,863</u>	<u>XXX</u>	<u>151,979</u>	<u>-0-</u>	<u>933,842</u>	
<b>Total</b>	<b>1,166,365</b>	<b>XXX</b>	<b>172,275</b>	<b>-0-</b>	<b>1,338,640</b>	

Debby Madden, August 15, 2019

**Designated Funds Report  
July 31, 2019**

<b>Funds</b>	<b>Balance 12/31/18</b>	<b>Income</b>	<b>Disbursements</b>	<b>Balance 7/31/19</b>
Holy Land Travel	8,688	-0-	-0-	8,688
Minister's Emergency	7,356	438	-0-	7,794
Juniata Shared Ministry	8,933	49,963	(49,199)	9,697
<b>Preparation for Ministry</b>				
Prep. for Ministry	10,991*	-0-	(1,936)	9,055
<b>Coordinating Council</b>				
Healthy Congregations	13,111	-0-	-0-	13,111
PI Residual	18,445	-0-	-0-	18,445
<b>Strengthening Our Congregations</b>				
Church Building #1	10,286	-0-	(10,160)	126
Small Church Leadership	6,553	1,435	(2,000)	5,988
<b>Mission Advocacy</b>				
Ministry & Mission Support Honduras	35,753	-0-	(8,150)	27,603
Partnership	16,053	10,283	(11,474)	14,862
Hunger Relief	-0-	- 0 -	- 0 -	-0-
Co-Worker	10,050	12,069	- 0 -	22,119
Peacemaking Offering	9,109	2,835	(7,636)	4,308
Refugee Support	2,885	-0-	-0-	2,885
<b>Other Funds</b>				
Legal Reserve Fund #1	4,899	-0-	(6,077)	(1,178)**
New Church Development	128,480	170	-0-	128,650
Office Reserve	5,664	-0-	(212)	5,452
Camp Hill Prison Ministry	39,854	2,800	(20,500)	22,154
Campus Ministry	-0-	4,500	(4,500)	- 0 -
<b>Total</b>	<b>337,110</b>	<b>84,493</b>	<b>(121,844)</b>	<b>299,759</b>

**Lend-A-Hand  
July 31, 2019**

Income	\$11,977
Expense:	<u>(8,631)</u>
Surplus/(Deficit):	\$3,346

Checking Account Balance 07/31/19: \$68,195

**Notes:**

\*Correction of voided check for 2017 of \$313, changed balance w/o income or disbursement effected. \*\*Money taken from Administration Committee budget for Invoice for Warfordsburg Legal Fees.  
-- Debby Madden, August 14, 2019

**UPCOMING EVENTS** — The moderator commended the following events to presbyters:

- A luncheon with Dori Hjalmarson on Thursday, September 26, sponsored by the Mission and Advocacy Committee;
- REFRESH, the annual training event sponsored by the Education Committee on September 28;
- The lunch for honorably retired teaching elders on October 3 at Camp Hill P.C.;
- An informational meeting about ways churches can connect with the Honduras Partnership on November 3 at 3 p.m. at First Presbyterian Church, Carlisle.

**OTHER MATERIAL** – Prior to the meeting, the following information was available on the Presbytery Meetings page of the website:

- Committee on Preparation for Ministry Report

**Committee on Preparation for Ministry (CPM)  
Report to Carlisle Presbytery- September 24, 2019**

**Information Items**

**Enrollment of Inquirer**

At its March 7, 2019 meeting the CPM met with and approved the enrollment of **Rebekah Anderson** as an Inquirer. Rebekah is a member of the Market Square Presbyterian Church.

**Annual CPM Retreat**

The CPM retreat was held on Friday evening August 23 through 12 Noon August 24, 2019.

On Friday evening the committee members and enrolled Inquirers and Candidates for Ministry shared dinner and worship with the Sacrament of the Lord's Supper being officiated by Rev Kim Wadlington and Rev. Ron Martin-Minnich. As part of the worship, each Inquirer and Candidate presented a five-minute mini sermon. They had a choice of five different scripture passages to choose from as the basis for the sermon. After each Sermon the members of the Committee and Candidates critiqued the sermon with suggestions being made.

On Saturday morning, each Inquirer or Candidate met separately with sub-groups of the CPM to talk about their experience over the previous year. Following are the results of the interviews:

**Gracie Hellweg Payne (Second Carlisle)**

The committee reviewed Grace's Annual Consultation and the committee discussed the issues brought forward. The committee voted to continue Grace Hellweg as a Candidate. Form 4 was signed and will be distributed accordingly. She will meet with the CPM on October 3, seeking to be "certified ready, pending the receipt of a Call, to be examined for Ordination." **Please note:** If she is certified by CPM, she will be examined for Ordination by Whitewater Valley Presbytery and ordained by them. She has received a Call at the Second Presbyterian Church in Indianapolis, Indiana.

**Rebekah Nolt (Market Square)**

The committee reviewed Rebekah's Annual Consultation and the committee discussed the issues brought forward. The committee voted to continue Rebekah as a Candidate. Form 4 was signed and will be distributed accordingly.

**Rebecca Lister (St. Andrews)**

The committee reviewed Rebecca's Annual Consultation and the committee discussed the issues brought forward. The committee voted to continue Rebecca as an Inquirer. Form 4 was signed and will be distributed accordingly.

**Rebekah Anderson (Market Square)**

The committee reviewed Rebecca's Annual Consultation and the committee discussed the issues brought forward. The committee voted to continue Rebecca as an Inquirer. Form 4 was signed and will be distributed accordingly.

**David Black (Market Square)**

The CPM met with David Black, a Candidate under Carlisle Presbytery's care. He preached a full-length sermon after which he was examined by the committee regarding his sermon and Statement of Faith. The Committee also reviewed his Personal Information Form. The committee made several suggestions on the PIF. **Action:** The Committee approved David Black as "certified ready, pending the receipt of a Call, to be examined for ordination."

**GOOD NEWS!**

Chris Houtz, a Candidate under Care of Carlisle Presbytery has received a Call to be the Pastor at Iselin Presbyterian Church in Iselin, New Jersey.

**Stated Clerk Report  
September 24, 2019**

**Information Items**

Rev. Tony Lorenz and Ruling Elder Gabe Book (Westminster) read, reviewed and approved the minutes of the May 28, 2019 meeting of Carlisle Presbytery.

Rev. Candace Veon-Nyiri and Ruling Elder Kathryn Finley (Central) will read and review the minutes of the September 24, 2019 meeting of Carlisle Presbytery.

The 2018 minutes of the Sessions of Camp Hill Presbyterian Church and First Presbyterian Church, Carlisle were reviewed and approved without exception.

Received the transfer of membership from New York City Presbytery of Rev. Bertha Hamel – Honorably Retired.

After approval of the Commission on Ministry, reported to the Office of the General Assembly the transfer of Rev. Rosie Magee from Carlisle Presbytery to the Church of Scotland.

After approval of the Commission on Ministry, reported to the Office of the General Assembly that Rev. Anne Myers is now serving as Temporary Part Time Associate Pastor at the Camp Hill Presbyterian Church.

As per the Formula of Agreement between the Evangelical Lutheran Church in America and the Presbyterian Church (U.S.A.) and after approval of the Commission on Ministry, reported to the Office of the General Assembly that Rev. Troy Morgan is now serving a part time Interim Pastor at Zion Lutheran Church in Lebanon, PA .

Requested the transfer of Rev. Dr. Nancy Conklin from New Castle Presbytery to Carlisle Presbytery. Rev. Conklin is the newly called Pastor at Camp Hill Presbyterian Church. Have reported her calling to the Office of the General Assembly.

**HYMN** – The presbytery sang the hymn “Fairest Lord Jesus.”

**ADJOURNMENT** – There being no further business, the Moderator declared the meeting adjourned at 8:43 p.m. The meeting was **Closed with Prayer**, including prayer requests submitted on cards prior to the meeting, by Rev. Scott Bowerman, who also gave the benediction.

**NEXT STATED MEETING** – Tuesday, December 3, 2019, 9:30 a.m. at Silver Spring Presbyterian Church, Mechanicsburg, PA. Note the location change.

Jim Speedy, Stated Clerk