

**Stated Meeting of the Presbytery of Carlisle – Camp Hill, PA (via Zoom)
Stated Meeting Minutes – October 3, 2020**

Attachments

1. Report of the Temporary Stated Clerk
2. Report of the Administration Committee
3. Report of Administrative Commission, Christ PC, Lebanon, PA
4. Report of Administrative Commission, Perry Valley PC, Millerstown, PA
5. Report of the Committee on Preparation for Ministry
6. Report of the Commission on Ministry
7. Roll for Attendance at October 3, 2020 Stated Meeting of the Presbytery (forthcoming to the presbytery website)

Abbreviations

- AC Administrative Commission
- BOO *Book of Order* – The Constitution of the PC(USA) Part II
- BOP Board of Pensions
- COA Covenant of Agreement
- COM, CPM Commission on Ministry, Committee on Preparation for Ministry
- MSP Motion Seconded and Passed (if it comes from committee, MP only)
- PC Presbyterian Church
- PNC Pastor Nominating Committee
- TE, RE, CCE, CRE Teaching Elder, Ruling Elder, Certified Christian Educator, Commissioned Ruling Elder

OPENING PRAYER –Moderator Cheryl Betts called the stated meeting to order with prayer at 9:08 AM.

ACTION – MSP to approve the Docket.

INTRODUCTIONS, QUORUM, REGISTRATION, ROLL (see attached Roll)

Moderator Betts introduced Temporary Stated Clerk TE Meg Schoeman and Communications Specialist Christie Ward, and welcomed first-time RE Commissioners: Bill Vipperman (Silver Spring), Susan Wilson (Pine Street), Karen Diehlman (St. Andrews, Lebanon), Vanessa Edwards (Capital). There were no guests. Temporary Stated Clerk Meg Shoeman declared a quorum. Presbytery attendance was 86. Registration was by electronic sign up, and the roll was documented by log-in through Zoom.

MINISTER MILESTONES

TE Meg Schoeman presented the following celebrations

- Peter Dietz, minister member of Carlisle Presbytery serving as a Navy Chaplain (SanDiego)
- Pam Meilands, New Associate Pastor for Youth (Derry PC)
- Andrew Hostetter, newly ordained/installed pastor at Centre PC(Loysville) – also new baby
- Mark Medina, recently transferred back, after doing interim ministry in Ohio
- Emily McCachran, Pastor (McConnellsburg PC), was – finally! – married in a backyard service officiated by her Dad, after previous wedding plans were postponed due to the corona virus
- Kent Carter, Hospice Chaplain with Asana was married on September 18
- Stephen McKinney-Whitaker, Pastor (Derry PC), welcomed son Gilbert (born August)

- Becky Drover, moving to Donegal Presbytery with our prayers
- Pastors participating in Coaching Cohorts with MaryAnn McKibben Dana: David Wright, Andy Hart, Jane Anabe, Ed Blank, Kristal Smith, Robin Morgan, Donna Christopher, Emily McCachran, Nancy McClure
- TE Kim Wadlington (Middle Spring, Shippensburg) and TE Vern Gauthier (First, Newville) enrolled in The Colossian Way, learning to lead groups across generational and political divides

CONSENT AGENDA / REPORT OF TEMPORARY STATED CLERK (see attached Report)

ACTION – MSP to approve the Consent Agenda items from the Clerk:

1. a request for waiver for Term Limits (Harrisburg Korean Church), and
2. 2021 Minimum Terms of Call of 1.25% increase – bringing minimum Effective Salary to \$54,078 – with options available through BOP for full and part-time Temporary Pastors.

TE Ellen Crawford-True, COM Chair, noted that COM will address 2021 terms of call for CCE's at the December meeting. TE Shoeman noted that the request of the Harrisburg Korean Church led presbytery leaders to wonder if there are other congregations in need of guidance on how to hold meetings of the congregation when the congregation cannot meet in person. The presbytery will host a **Zoom "Pop-Up Meeting" on Monday, October 19 to offer guidelines for meetings of the congregation by Zoom.**

TE Shoeman drew attention to informational items on her report, which include the plan for Session minutes to be reviewed by Zoom, the reading of minutes of the July special meeting of the presbytery, and an information item that the 2019 meeting minutes of the Presbytery of Carlisle were reviewed and examined by the Synod of the Trinity (April 29, 2020).

REPORTS OF ADMINISTRATIVE COMMISSIONS (see attached Reports for Christ PC, Perry Valley PC)

TE Charlie Best, retired, placed a motion on the floor to approve the recommendation of the AC on Christ PC, Lebanon; he spoke to the recommendation; presbytery discussion followed. TE Best thanked God for God's faithfulness, giving gratitude for the work of Commission members who met almost weekly for one year: RE Larry Smith (Christ PC), RE Greg Roberts (Derry PC), TE Larry Van Hise (_Retired_), and TE Cheryl Galan of the presbytery, and, from Christ PC, Clerk of session here today RE Julie Fields, Becky Moyer, Carol Holt. "We have seen the Spirit moving. We couldn't have done this without each other. The Commission is exhausted." With regard to cash assets:

- 50% would go to Lebanon Christian ministries
- 25% would go to Coleman Park and
- 25% would go to Hispanic Pentecostal Church to expand their ministries

ACTION – MP to approve the recommendation of the Administrative Commission on Christ PC, Lebanon, that structure, land, and contents be donated without compensation on an "as is" basis to True Life Ministries (TLM), a well-established youth ministry operating in the greater Lebanon area.

Moderator Betts called attention to the written status report from the AC for Perry Valley PC, documenting their intention to close, with final services to be held by year end. Moderator Betts turned the meeting over to Vice Moderator TE Kristal Smith, who proceeded to moderate the meeting.

REPORT OF ADMINISTRATION COMMITTEE (see attached Report)

RE Mary Speedy thanked the Presbytery for their faithful giving during these "wild" times, observing that "Finances are in pretty good shape." The Administration Committee anticipates having a budget for presbytery to approve in December. **Per capita remains the same: \$27.20.** The Administration

Committee is working hard on determining a new location for presbytery offices with a smaller footprint. **Sale of the manse property of Mechanicsburg PC** for \$195,336 went through. Note: the written report includes information about the summer book study about race (50+ people across 15 congregations participated), and a Zoom Pro bundle purchased by the presbytery for small churches.

Commending TE Cheryl Galan on the exceptional leadership that she has provided the presbytery the past two years, RE Speedy announced approval by the Administration Committee for a 2-year **Renewal of Covenant of Agreement with the Interim Executive Presbyter** (covering the same duties and expectations). Signs of hearty endorsement were seen across the Zoom grid of faces, including in the chat function, “Thanks be to God for Cheryl’s continued ministry – she is a wonderful colleague.”

REPORT OF THE TREASURER / Bi-Annual Review of Finances

RE Debby Madden offered an explanation of the written Maher Dussel Independent Accountant’s Review Report which had been provided to presbytery in advance of the meeting. There were no errors of accounting procedures in 2018 or 2019. Madden then presented the Treasurer’s Report; there were no questions about the Review, the August 31 Operating Budget Report, or the August 31 Designated Funds Report. Madden, too, thanked the presbytery for their generosity.

Total Income Jan-Aug 2020 (including \$171,811 from per capita)	\$337,208
Total Expenses for Mission and Support Jan-Aug 2020	\$288,224

REPORT OF THE COMMITTEE ON PREPARATION FOR MINISTRY / Examination of Inquirers

On behalf of CPM, Chair Don Wahlig moved that **Rebekah Anderson** be approved as a Candidate for the office of Minister of Word and Sacrament under the care of Carlisle Presbytery. Rebekah was enrolled as an Inquirer on March 7, 2019. TE Wahlig also moved that **Kevin Long** be approved as a Candidate for the office of Minister of Word and Sacrament under the care of Carlisle Presbytery. Kevin was enrolled as an Inquirer on October 3, 2019. TE Wahlig explained that CPM met with Inquirers Anderson and Long on August 15, 2020 and voted to recommend them to the presbytery for Candidacy, pending endorsement by their congregation’s Session. The Session of the Market Square PC endorsed Anderson and Long for Candidacy on September 15, 2020.

Moderator Smith moved Mr. Long to the waiting room and invited Ms. Anderson to make a brief statement regarding her Christian Faith, sense of Call and motives for seeking to become a Minister of Word and Sacrament in the Presbyterian Church (U.S.A.). The Moderator reminded the presbytery that questions on Theology, the Sacraments and Polity were out of order.

TE Kim Wadlington (Middle Spring, Newville) spoke on behalf of Ms. Anderson as her mentor liaison to CPM. Ms. Anderson described her journey through Youth Ministry, seminary, and work as a chaplain, influenced by deep challenges in her current role ministering to those who have mental illness. She is learning about boundaries with those who have great needs and inappropriate expectations. Replying to a question about how Pandemic experiences are refining her sense of call, she said “We’re re-imagining what church looks like to meet people’s spiritual needs,” and expressed desire to be true to the Gospel.

When the questions were complete, the Moderator asked that Ms. Anderson be placed in the Waiting Room and that Mr. Long be brought back into the meeting.

Moderator Smith invited Mr. Long to make a brief statement regarding his Christian Faith, sense of Call and motives for seeking to become a Minister of Word and Sacrament in the PC(USA). The moderator

reminded the presbytery that questions on Theology, the Sacraments and Polity were out of order. The moderator then opened the floor for questions.

In response to questions, Mr. Long spoke of how God has been equipping him through past jobs, how we are called to be the salt and light in the world that offers the promise of salvation, how his faith journey brought him from a UCC in rural northwest Ohio– through the Methodist tradition for a couple decades – to Market Square. In his third year at Lancaster Theological Seminary, and taking Greek through George Fox University, he finds going to the original Greek language a “spiritual experience.”

A motion was made to call the question; the motion was seconded and the presbytery approved calling the question. Moderator Smith dismissed Mr. Long to the Zoom Waiting Room for the presbytery’s discussion and vote. TE Crawford-True observed that Mr. Long (“a gift from God”) has been interning at Christ PC (Camp Hill).

ACTION – MP to approve Rebekah Anderson as Candidate for MWS in the PC(USA).

ACTION – MP to approve Robert Long as Candidate for MWS in the PC(USA)

After the vote, Moderator Smith called for Ms. Anderson and Mr. Long to be re-admitted, at which time the presbytery signified affirmation with “jazz hands.” Moderators Betts and Smith asked the constitutional questions of the Candidates, and TE Tom Sweet was invited to present a scriptural charge to the new candidates. TE Sweet allowed that their ministry now is “as easy as it’s ever going to be. The deeper into this call the more challenging it becomes...the call on which you have embarked is difficult...” Quoting Paul’s charge to the Philippians (“forgetting what lies behind, strain forward...”), Sweet encouraged the Candidates to press on to the Call in the joy of the Lord, and offered a prayer.

Moderator Smith called on TE Wahlig to tell the presbytery about Neal McCulloch’s process of preparation for the ministry of Commissioned Ruling Elder, referencing G – 2.1001 with regard to functions of CRE and completion of “training as determined by the presbytery.” TE Wahlig reported that Carlisle Presbytery developed and adopted training in September 2018. McCulloch has been endorsed by the session of Dickinson PC; prepared academically by successful completion of courses through University of Dubuque – including OT, NT, theology, sacraments, and pastoral care; undergone psychological testing; been supervised at Dickinson PC by TE Jack Sproat; interviewed by COM; and examined and certified ready by CPM.

REPORT OF THE COMMISSION ON MINISTRY (see attached Report)

TE Ellen Crawford-True reported that COM approved a COA between Dickinson PC and Mr. McCulloch. Mr. McCulloch was invited to speak toward his call to ministry – “it unfolds throughout our lives. Being called to Dickinson is something God always had planned. I come as a flawed person. God has used all that to bring me here.”

ANNOUNCEMENTS by Interim Executive Presbyter

- The new location of the presbytery office is not yet known; watch for e-newsletter announcement
- In anticipation of moving (hopefully) the second week of November, congregations are invited to come to 3040 Market Street Camp Hill the next two Saturdays, October 10 and 17, to pick up – for ministries in their congregations and missions in their communities– office equipment, kitchen supplies, books and resources that have come out of generous giving of congregations
- 40 chairs are being shipped to Ghana by Mission Central

- Grateful to Mary Speedy, Debby Madden, Katy Yates Brungraber, and Debbie Hough who have been helpful in facilitating the distribution of resources
- We continue to need Ruling Elders who sense God’s call; hoping to develop more robust training
- Grateful to continue to be here for the next couple years
- Considering the compelling issues of our time, our Presbyterian Witness is extremely important

WORSHIP / Mid-day Prayer, built on Isaiah 43, led by TE Betts, TE Smith, TE Shoeman

“When you pass through the waters, I will be with you.” Pouring water from a pitcher into a bowl, TE Smith encouraged the presbytery: “by water and the Holy Spirit we are made members of the church, the Body of Christ, and joined to Christ’s ministry of love, peace and justice.”

MEMORIAL MOMENT for the Rev. William Harter

TE Andy Hart (Fallings Springs, Chambersburg) remembered TE Bill Harter, long-time pastor (Falling Springs PC, Chambersburg) whose own baptism is now complete in death. Hart recalled Romans 9, a favorite of Bill’s –“you will be called children of the living God” – and the Jewish mourners’ kaddish, “may God’s majesty be revealed speedily, imminently...” to which we say amen.

The lament portion of the worship service included as liturgists Candidate Rebekah Anderson, Candidate Kevin Long, RE Becky Moyer (Christ PC), and CRE Neal McCulloch. TE Smith offered a reflection on *Hope...in God’s Call* to communities of faith and individuals (Isaiah 42.1-9) as servants who reflect God’s light, love and justice in the world, and on hope in God’s call to Neal McCulloch and Dickinson PC.

COMMISSIONING of CRE Candidate Neal McCulloch to Dickinson PC

Following the Scripture/Reflection, the Moderator stated the nature of the ministry to which Neal McCulloch is being commissioned. The Moderator and Vice-Moderator alternately, asked the constitutional questions; Moderator Betts offered the commissioning prayer, invited the presbytery to join in a symbolic laying on of hands as the prayer of commissioning was offered, and made the declaration of commissioning. TE Jack Sproat, Pastor (Dickinson PC) offered Scriptural words of charge to the Commissioned Ruling Elder and congregation from 1 Thessalonians 5.12-24 (“But we appeal to you, brothers and sisters, to respect those who labor among you, and have charge of you in the Lord and admonish you...Be at peace among yourselves.... Do not quench the Spirit.”)

OFFERING – RE Debby Madden extended the invitation to the Offering of our Gifts. An electronic offering in the amount of \$640 was collected for Presbyterian Disaster Assistance. Kristal Smith offered Prayers of Thanks, Dedication, and Intercession focused on our need for healing and peace. She lifted up leaders, truth tellers, and partner congregations in Honduras, giving thanks for hope. “Though we walk through water, we will not be drowned. Though we walk through fire, we will not be burned.”

ADJOURNMENT – There being no further business, the Moderator declared the meeting adjourned at 11:22 PM with the prayers of the worship service. Neal McCulloch gave the Charge and Benediction. “May the peace of Christ be with you, may the love of God surround you, may the Holy Spirit keep you on the wings of eagles. Go, abounding in hope...”

NEXT STATED MEETING – Tuesday December 1, 2020, by Zoom, in the evening (time to be determined)

Respectfully Submitted, _____

TE Meg Schoeman, Temporary Stated Clerk

TE Katy Yates Brungraber, Permanent Clerk

**Attachment #1: Report of the Temporary Stated Clerk
October 3, 2020**

Consent Agenda for Action

Harrisburg Korean Church requests a waiver for term limits for the year 2021 as provided by G-2.0404 in the Book of Order:

G-2.0404 Terms of Service

Ruling elders and deacons shall be elected to serve terms of no more than three years on the session or board of deacons, and may be eligible for reelection according to congregational rule. However, no ruling elder or deacon shall be eligible to serve more than six consecutive years, and a ruling elder or deacon who has served six consecutive years shall be ineligible for election to the same board for at least one year. Election shall be to classes as nearly equal in number as possible, with the term of only one class ending each year. The presbytery may, upon written request and by majority vote, grant a congregation a waiver of this limitation on terms.

The Commission on Ministry recommends a 1.25% increase in the minimum terms of call for 2021. This brings the minimum Effective Salary to \$54,078. And, COM recommends the minimum terms of call guidelines include the following options now available through the Benefits Plan of the Board of Pensions

For All Installed Pastors: Pastors' participation plan - Dues are 37% of Effective Salary

For Temporary Pastors: (Those involving a Covenant of Agreement)

Full-time: Pastors Participation plan - Dues are 37% of Effective Salary OR Minister's Choice (10% of Effective Salary) plus PPO Medical Coverage (whichever is more cost effective)

Part-time: (20 hours/week or more)
Ministers' Choice - Dues are 10% of Effective salary PLUS Menu Plan for Medical Coverage (cost varies by option chosen (PPO, EPO, HDHP))

Items for Information:

Rev. Graham Fowler and Ruling Elder Nancy D. Sheets (Market Square) read, reviewed, and approved the minutes of the July 7, 2020 called special meeting of the Presbytery of Carlisle.

The Annual Review of Session Minutes and Register will be conducted electronically according to the instruction and guidance of the Temporary Stated Clerk. This change in logistical process is necessitated by the need to maintain social distancing due to the COVID 19 pandemic.

The 2019 meeting minutes of the Presbytery of Carlisle were reviewed and examined by the Synod of the Trinity on April 29, 2020. They were found to be in order with one exception: the minutes of the September 24, 2019 meeting failed to record the opening of the meeting with prayer.

Respectfully Submitted,
Rev. Meg Shoeman, Temporary Stated Clerk

Attachment #2: Administration Committee Report to Presbytery October 2020

We are so thankful for the continued financial generosity of the churches in Carlisle Presbytery, even in this year of uncertainty. Your giving, through mission and per capita offerings, has remained strong. This makes it possible for the presbytery to **deepen relationships among pastors and across congregations**: for pastors, we're hosting weekly Zoom gatherings, several monthly support groups, and a new cohort for pastors, led by MaryAnn McKibben Dana. This summer over 50 people across 15 congregations participated in a book study about race. Your gifts also contribute to a **strong and engaged Commission on Ministry**, actively working to support our congregations, especially in times of pastoral transition, conflict, or change. And you've made it possible for us to **maintain effective communication** during this time of physical distancing: e-newsletters keep us connected to the information we need and help us stay grounded in God, as our congregations navigate ever-changing conditions. A Zoom Pro bundle for our small churches puts an essential tool within financial reach, and we're now able to use our web-site, social media and You Tube channel to curate and deliver content that all congregations may use and share. Like loaves and fish in the hands of Jesus, your gifts, have been multiplied through our connectional system to **support vulnerable neighbors** - locally, through Krislund, Lend-A-Hand, and in Honduras. Thanks to your generosity, we've begun to learn what it means to thrive as the church dispersed, deployed and distributed. Thank you for your faithful witness to the love of God!

Budget 2021

Ordinarily, at our fall Presbytery meeting, the Administration Committee presents a proposed budget for the coming year for a first reading. This year, we're working with variables that have delayed the process. A significant portion of the budget has gone into maintaining the offices at 3040 Market St. With the sale of the building, we're taking our time with the question of what we actually need, to carry out the functions of a 21st century presbytery. We're dismantling the Resource Center, donating office supplies and furnishings that are no longer needed, and looking for a new configuration of office space, with a much smaller footprint. As we continue to carry out many functions of the presbytery in digital spaces, expenses coming from events we would ordinarily do 'in person' and from staff travel remain unpredictable. On the income side, we're noticing some changes in patterns of congregational giving, especially in the area of designated giving to the presbytery. We need some more time to sort out these variables before bringing a budget to the presbytery for your action.

Meanwhile, for your planning purposes we're pleased to tell you that the Per Capita amount for 2021 remains unchanged. **Total Per Capita is \$27.20**

As we complete the budgeting process, we'll get a proposed 2021 budget out to Sessions with ample time for your feedback. At our December 1 meeting, we'll bring the budget to the presbytery, for discussion and action.

Property Sale

The Administration Committee approved the sale of property at 303 Shepherdstown Rd, Mechanicsburg, Pa formerly used as a manse and owned by Mechanicsburg Presbyterian Church for \$195,336 with closing scheduled for September 24, 2020.

Renewal of Covenant of Agreement with the Interim Executive Presbyter

Almost two years Cheryl Galan came to our Presbytery as our Interim Executive Presbyter, to help lead us in the future God is calling us to. And we embarked on that journey with Cheryl. She has challenged us to think in new ways and even challenged us to Canoe the Mountains. And then suddenly, through a pandemic, we found ourselves facing the Rockies. Cheryl switched gears and began helping us learn how to ditch the canoes so we could navigate this new and unsettling territory. Through staff changes, zoom meetings and now office moving Cheryl has kept our ‘corps of discovery’ steady. We are so grateful for her gifts and abilities as she leads us with grace.

As the time came for an annual review, the Administration Committee’s Personnel team solicited evaluations from the committees with whom the Executive works. On the basis of the responses we received and in conversation with Cheryl, the Administration Committee acted to renew the presbytery’s Covenant of Agreement with her. This enables us to continue on this journey with continuity, stability and great leadership in place.

The duties, expectations and financial terms of the original Covenant Agreement have been extended for another two years, with flexibility the key word as we move forward into the unknown. These changes were unanimously approved by the Administration Committee, with the concurrence of the Coordinating Council.

Attachment #3 – Report of the Administrative Commission, Christ PC, Lebanon, PA

To: The Presbytery of Carlisle

From: Administrative Commission, Christ Presbyterian Church, Lebanon, PA

Date: September 23, 2020

RECOMMENDATION

The Administrative Commission (AC) recommends that the Christ Presbyterian Church (CPC) structure, land and contents be donated without compensation on an “as is” basis to True Life Ministries (TLM), a well-established youth ministry operating in the greater Lebanon area.

RATIONALE FOR RECOMMENDATION

Early in our meetings with the Session, it was clear that they desired that the church structure continue to be used by a religious organization, preferably a Christian ministry, rather than maximize its value by selling it commercially. Furthermore, our counsel advised that by donating it to a religious party, we would avoid anti-discrimination issues. As we understand it, if we placed it “on the market” we would not be able to limit the buyer to a religious party.

Secondly, as described below, the church is in need of substantial repairs that could easily exceed \$300,000 which could be a deterrent in finding a qualified buyer on a timely basis. Also, of concern was the carrying costs (fuel oil, electricity, insurance, emergency repairs) if it took more than a few months to find a buyer and close. As noted below, the church has very limited funds and at some point, carrying costs might have to be borne by the Presbytery.

Finally, the Coleman family of Lebanon was the founding family of CPC with an emphasis on ministering to children and youth which CPC has continued to foster. Given TLM’s long history and focus of ministering to young people in the Lebanon area, it is appropriate that the CPC property continue to be use as it was originally intended. These are some of the key considerations that have led to the recommendation to donate the property to TLM.

GENERAL SITUATION AT CPC

Subsequent to being formed at the December 3, 2019 meeting of the Presbytery of Carlisle, the AC has been meeting weekly as a commission and regularly with the Session. During the ensuing months, the following actions have been taken. The relationship between the Rev. Dr. John Barlow and CPC was dissolved effective March 31, 2020. A severance package was negotiated between the Rev. Barlow and the Session in accordance with Presbytery guidelines which totaled \$22,500 to be paid over a six-month period. The severance has been paid in full.

An appraisal of the church structure and real estate was prepared by Benjamin Weaver, an accredited appraiser. The estimate value was \$744,000.

The church structure is in need of substantial repair: roof replacement, mold remediation in several rooms and basement, repointing stonework, repair of French drains, tree removal and asbestos removal in basement. Estimates to accomplish these repairs exceed \$300,000. All financial assets have been liquidated and cash balances as of August 31, 2020 were \$19,462. Per capita for 2020 has been paid. At the April 7, 2020 joint meeting of the AC and Session, the AC assumed "original jurisdiction" and both the AC and the Session agreed that the congregation be dissolved (at some future date) and that the church real estate and personal property be properly disposed with the intent of having it be used to continue a Christian ministry in the greater Lebanon community. On August 2, 2020 the church conducted its final worship service in celebration of its 150 anniversary.

TRUE LIFE MINISTRIES

TLM, formerly Lebanon Valley Youth for Christ, commenced its youth ministry in the greater Lebanon Valley area in 1945 with the purpose of communicating the life changing message of Jesus Christ to young people. Over the decades it has continued to adjust programs to the changing environment in Lebanon but always with the same purpose of reaching out to Lebanon Valley youth. In 2019, the organization changed its name to True Life Ministries.

TLM contacted CPC several months ago with an interest in renting the structure. As discussions continued and the decision was made to dispose of the structure, TLM had estimates of repairs and renovations prepared which exceed \$500,000 and notified the AC that they were very interested in taking ownership of the structure. TLM is in a very solid financial condition. With no debt, as of July 31, 2020 it has over \$600,000 in liquid assets and owns real estate in the Lebanon area valued at over \$750,000. It reported total income in 2019 of \$644,229 represented largely by annual auction income of \$126,302, pledges and gifts of \$336,432 and rental income of \$93,636. Additionally, it is in the midst of planning a capital campaign of \$300,000 – \$600,000. More information regarding TLM can be found on its web site "truelifeyouth.com".

CONCLUSION

The AC and the Session are satisfied that TLM has adequate financial footing and the motivation to assume ownership of the church structure, make required repairs and adequately maintain and use it effectively to continue its very successful and well-established ministry to the youth of Lebanon Valley. While an auction of items in the church was considered, it was concluded that there was little value to be gained and that TLM had expressed an interest in much of it. Thus, the AC offered to donate without compensation the real estate and all items in the structure on an "as is" basis to TLM with the condition that they pay all closing costs including the appraisal fee of \$900. When the congregation is finally dissolved and after TLM takes ownership of the structure, the Session recommends donating the remaining cash assets of CPC to three local ministries: 50% to LCCM (Lebanon County Christian Ministries), 25% to Coleman Park (closely associated with the Coleman family) and 25% to Church of the Living God (a Hispanic ministry that had expressed interest in the church structure). Both the AC and the Session believe that this recommendation represents the best use of the church structure for the greater glory of God and the furtherance of the gospel of Jesus Christ in the greater Lebanon area.

**Attachment #4: The Administrative Commission to Perry Valley Presbyterian Church
Status Report To Carlisle Presbytery**

The Administrative Commission to Perry Valley Presbyterian Church was convened in early April at the request of the Presbytery. Perry Valley Church is linked with Highland United Presbyterian and Westminster Church, and is ably served by Rev. Nancy McClure. Although its membership roll has about 40 persons, the regularly active members number perhaps 15 -20. The Church is financially solvent, but the burdens of carrying its modest budget and serving in its worship and program activities are challenging to the remaining faithful. The Administrative Commission met with the members of Session twice, one via Zoom, and once in person, to discuss their circumstances. We have met for an open discussion with the congregation to review a draft plan, and the congregation is now scheduled to meet formally on October 4, to vote on a plan to close the Perry Valley Church. Members will be encouraged to transfer their membership to the Highland United Presbyterian Church (located about three miles away.) Over the past few years the members of Perry Valley have worked with the Highland Church members in some combined activities and feel comfortable now that joining with Highland is the right way to proceed. This decision is contemplated with understandable hesitation, regret and reluctance. If the plan is adopted, the Church will have its final services by year end.

David Lehman, Chair
Donna Wenger
Graham Fowler
Marel King

September 23, 2020

**Attachment #5: Report of the Committee on Preparation for Ministry
October 3, 2020**

Action Item # 1

The Committee on Preparation for Ministry presents Inquirer Rebekah Anderson (Market Square Church) and moves and recommends that she be enrolled as a Candidate for Minister of Word and Sacrament in the Presbyterian Church (U.S.A.) pending examination by and approval of the Presbytery of Carlisle.

Action Item # 2

The Committee on Preparation for Ministry presents Inquirer Kevin Long (Market Square Church) and moves and recommends that he be enrolled as a Candidate for Minister of Word and Sacrament in the Presbyterian Church (U.S.A.) pending examination by and approval of the Presbytery of Carlisle.

Information Items

The Committee on Preparation for Ministry held its annual CPM Retreat on August 14 and 15, 2020 via Zoom.

The current Inquirers met individually with the committee resulting in the following actions:

- Move Rebekah Anderson (Market Square) from inquiry to candidacy phase, pending her session's approval.
- Maintain Rebecca Lister (St Andrews, Lebanon) in Inquiry phase.
- Move Kevin Long (Market Square) from inquiry to candidacy phase, pending his session's approval and pending completion of his 1- year tenure in inquiry phase, as required by the Book of Order (G-2.0602).

- Maintain Lynn Miller (Lower Marsh Creek) in the inquiry phase.

The Committee on Preparation for Ministry reviewed the written examination and statement of faith of CRE candidate Neal McCulloch. Following discussion with Neal, CPM voted to certify him ready to receive a call to serve as a CRE in the presbytery of Carlisle.

**Attachment #6: Report of the Commission on Ministry
October 3, 2020**

For Action: (Consent Agenda)

Recommend a 1.25% increase in the minimum terms of call for 2021. This brings the minimum Effective Salary to \$54,078

Recommend the minimum terms of call guidelines include the following options now available through the Benefits Plan of the Board of Pensions

For All Installed Pastors: Pastors' participation plan - Dues are 37% of Effective Salary

For Temporary Pastors: (Those involving a Covenant of Agreement)

Full-time: Pastors Participation plan - Dues are 37% of Effective Salary OR
Minister's Choice (10% of Effective Salary) plus PPO Medical Coverage
(whichever is more cost effective)

Part-time: (20 hours/week or more)
Ministers' Choice - Dues are 10% of Effective salary PLUS Menu Plan for
Medical Coverage (cost varies by option chosen (PPO, EPO, HDHP))

For Information:

COM approved the Call, along with the Terms of Call, of Rev. Pamela Meilands to be the Associate Pastor at Derry Presbyterian Church. This action is pending Rev. Meilands' election by the Derry Presbyterian Church's congregation

COM voted to enroll Rev. Pam Meilands as member of Carlisle Presbytery, pending her election by the congregation of Derry Presbyterian Church.

COM granted the Session of Derry Presbyterian Church permission to call a Congregational Meeting, the purpose of which would be to elect Rev. Pamela Meilands as Associate Pastor.

COM approved Camp Hill Presbyterian Church to move forward with electing an Associate Pastor Nominating Committee.

COM appointed Carlin Wenger as Liaison to the Camp Hill Presbyterian Church

COM voted to confirm the passage of an email vote to revise the Covenant of Agreement between Rev. Ruth Ward and the Session of Waynesboro Presbyterian Church. The revision was to update Rev. Ward's salary so it met Carlisle Presbytery's minimum salary for 2020.

COM approved the extension of Ruth Ward's COA with Waynesboro.

COM Authorized Waynesboro PNC to pursue a full-time Designated Pastor upon the submission of a modified MIF designed for a Designated Pastor position. The period for a Designated Pastor (ordinarily 2 yrs.) is set by COM in conversation with the PNC.

COM approved the renewal of the COA between Marie Buffaloe and Derry.

COM approved an extension for Rev. Candice Veon-Nyiri to serve to moderate Session at Great Conewago Presbyterian Church.

COM appointed Dick Lee as Moderator of the Great Congewago Presbyterian Church

COM Approved Meg Shoeman's transfer from the presbytery of Sheppards and Lapsley.

COM Approved the transfer of Wayne Lutz to Huntingdon Presbytery

COM Approved the transfer of Mark Medina from the Presbytery of the Western Reserve

COM Approved the renewed COA between Rev. Don Potter and Camp Hill Presbyterian Church for Rev. Potter's service as a part-time visitation pastor.

COM approved the renewal of the Covenant of Agreement for 2020 between Commissioned Ruling Elder Beckie Drover and the Session of the Wells Valley Presbyterian Church.

COM approved PC of Upper West Conococheague to seek a Temporary Pastor.

COM authorized the Session of Centre Presbyterian Church to hold a congregational meeting to consider electing Andrew Hostetter as their pastor and requested that the Moderator of the Presbytery call a Special Meeting of the presbytery for the purpose of examining Andrew Hostetter for ordination.

COM voted to grant Andrew Hostetter membership in Carlisle Presbytery pending his election by the Centre congregation, the successful examination for ordination by Carlisle Presbytery and his ordination and installation by the Presbytery of Carlisle.

COM appointed Rev. Bob Osbourne as Moderator of the Session at Mt. Olivet Presbyterian Church, Hancock, MD

COM appointed Ed Blank to be the COM liaison to the Mt. Olivet Presbyterian Church.

COM conducted Exit Interviews with: John Barlow, Candace Nyiri, Ruth Ward, Anne Myers

COM Approved the "TERMS OF DISSOLUTION BETWEEN THE REV. DR. JOHN BARLOW AND CHRIST PRESBYTERIAN CHURCH, LEBANON, PA", pending the approval of the Congregation of Christ Presbyterian Church, Lebanon at a Special Congregational Meeting on March 29, 2020.

COM granted the status of Member at Large of Carlisle Presbytery to Rev. John Barlow. Rev. Barlow's call as pastor of the Christ Presbyterian Church was dissolved effective March 31, 2020.

COM approved the Ministry Information Form submitted on April 2, 2020 by St. James Presbyterian Church's PNC.

COM approved the COA between St. James Church and CRE Roz Presby.

COM approved the 2020 Terms of Call for the following pastors who are in called and installed positions in the presbytery, upon recommendation of the Stated Clerk: Mark Allio, Jane Anabe, Ed Blank, Scott Bowerman, Donna Christopher, Nancy Conklin, Graham Fowler, Vern Gauthier, Jeff Gibelius, Andy Hart, Kathryn Johnston, Inho Kang, Tony Lorenz, Emily McCachren, Nancy McClure, Robin Morgan, Christian Neubaum, Lou Nyiri, John Park, Allison Smith, Russell Sullivan, Tom Sweet, Janice Tiedeck, Ellen Crawford True, Kim Wadlington, Don Wahlig, Stephen McKinney-Whitaker, Kelly Wiant and David Wright.

COM approved the creation of an Administrative Commission to walk alongside and work with the Perry Valley congregation and Session.

COM approved the appointment of Rev. Graham Fowler, Ruling Elder Dave Lehman, Ruling Elder Donna Wenger and Ruling Elder Marel King, to serve as the Administrative Commission for Perry Valley Presbyterian Church.

COM approved the responsibilities and authorities of the Administrative Commission assigned to Perry Valley Presbyterian Church spelled out in the minutes of the February 2020 stated meeting of the Presbytery of Carlisle.

COM voted to approve Neal McCulloch's commission to serve Dickinson Church as a CRE.

COM voted to approve the COA between Dickinson Church and Neal McCulloch.

COM appointed Gary Hollinger to be the COM liaison to Dickinson Church.

COM appointed Doug Beltzner to be the COM liaison to Wells Valley Church.

COM appointed Carlin Wenger to be the COM liaison to Capital Church.

COM appointed Bill McHenry, Carlin Wenger and Cheryl Galan to be the COM liaison/ team to Faith Immanuel and Hope Churches.