

Process for Becoming a Minister of Word and Sacrament in the Presbyterian Church USA - What happens at each level

Stage in Process	Individual	Session	CPM	Presbytery	National Office
Curiosity in Ministry	Talk with pastor				
Seek to Become an Inquirer	Complete Forms 1A, 1B, 1C. When ready, enroll in CPM approved Seminary.	meet with session. Session Clerk to complete and submit form 1D.	meet with CPM. CPM to complete Forms 2A, 2B. CPM vote and assign Liaison to Committee.		Register for and take Bible Content Exam
Inquiry Phase (minimum of 6 mths)	Attend annual consultations at Retreat with Form 3 and 5-minute sermon		Annual Retreat with interview and Form 4. CPM vote to continue process.		Per National Office: Greek, Hebrew, and Exegesis of each REQUIRED.
Request to Become a Candidate	Complete Form 5A. Write a Statement on Sense of Call	Meet with session. Session Clerk to complete and submit form 5B.	Interview with CPM. CPM to complete Form 5C, 5D and recommend to Presbytery to approve for Candidacy.	At Stated Meeting, examine prospective Candidate re Sense of Call & vote to approve move to candidacy.	Register for and take Ordination Exams. Typically 2nd and 3rd years of seminary.
Candidacy Phase (minimum of 1 year with Inquiry/Candidacy lasting no less than 2 years total)	Continue Seminary, Presbytery Annual Retreat. CPE, Field Ed Internship				Register for and take Ordination Exams. Typically 2nd and 3rd years of seminary.
Request to be Certified Ready to Seek and Receive a Call	Graduation or anticipated date thereof. Submit to CPM: Statement of Faith, Personal Info Form (PIF), Preach full sermon, results of Pyschological Evaluation.		Interview with CPM to assess readiness. CPM to vote on readiness and submit Form 6 and ALL supporting documentation.		Confirm passed all (5) Ordination Exams.
Receive a Call	Circulate PIF			Calling Presbytery to examine for ordination.	